



AMERICAN FOUNDATION OF SAVOY ORDERS, INCORPORATED

SAVOY ORDERS PIGOTT SCHOLARSHIP* APPLICATION
INSTRUCTION SHEET

Application Deadline: May 15

Applicants applying for the Savoy Orders Pigott Scholarship should be permanent residents of the United States and undergraduate or graduate students majoring in the Humanities/Fine Arts or in International Studies, enrolled full-time and pursuing course work each semester. See further restrictions below.

1. Scholarship Application: Complete Part I and Part II:

- Type or print legibly in dark ink.
- Enter your current address --- this is where all correspondence will be sent.
- Complete all blanks. If one does not apply to you, write "N/A".
- Please staple - Do Not Bind.
- Complete, sign and date the application.
- All supporting materials, including letters of recommendation **must** be received by May 15.

2. Transcript of Grades: Please provide the most recent official transcript of your grades.

3. Letters of Recommendation: Please submit two (2) letters of recommendation from professors who know you and are familiar with your academic performance.

4. Enrollment Certification: Please send us your current Enrollment Certification from your college or university. If a grant is awarded, we will need an updated Enrollment Certification that corresponds to the academic year for which funding is granted.

5. Essay: Please attach to the application a brief essay (between 250-500 words) on how the scholarship will help you develop your academic and career goals.

6. Return the application and all required information prior to May 15 to:

American Foundation of Savoy Orders, Incorporated
100 Park Avenue, Suite 1653
New York, NY 10017
Telephone: (212) 972-0495
Fax: (212) 983-5271
Email: amsavoy@aol.com

7. Incomplete applications will not be considered.

Your submitted application and supporting materials become the property of the Foundation. These materials will not be returned to you. If you wish, make copies before submitting.

For students applying for the Humanities/Fine Arts Scholarship, preference may be given to students who travel to study in Italy.

For students applying for the International Studies Scholarship, please note that students are required to periodically attend Non-Governmental Organization (NGO) briefings at sessions relating to the Economic and Social Council of the United Nations with which the Savoy Foundation is registered as a NGO. Scholarship recipients will be required to write brief summaries for 3 meetings they attend. A Foundation representative will supervise and guide the student's activities at the United Nations. Enrollment in a college or university within reasonable proximity of the United Nations is required.

* This scholarship bears the name of the Mark Pigott family whose generosity has made this program possible.



AMERICAN FOUNDATION OF SAVOY ORDERS, INCORPORATED

SAVOY ORDERS PIGOTT SCHOLARSHIP GRANT APPLICATION

Part I

Date: _____

Name: _____

Address: _____

Telephone: _____ Fax: _____ E-mail: _____

Indicate the scholarship for which you are applying. Please check only one.

- Humanities/Fine Arts International Studies

Are you related to any member of the Selection Committee or an Officer, Director, Member or donor of funds to the American Foundation of Savoy Orders Incorporated? _____

If yes, please explain: _____

Your Current Academic Year: _____ Your Current Grade Point Average: _____

Degree Expected: _____ Expected Date of Completion: _____

Major: _____ Concentration: _____

Extracurricular activities: _____

Please attach a statement (200-500 words) on how the Savoy Orders Pigott Scholarship for which you are applying will help you develop your academic and career goals.

Two academic letters of recommendation are required. Please list the names of persons who will write letters of recommendation and the capacity in which they will be writing (professor, mentor, etc.):

Letter 1: _____

Letter 2: _____

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Part II

FINANCIAL INFORMATION

IMPORTANT

Applications which are not complete in all respects will not be considered. Scholarship grants are for periods up to one year, and may be renewed at the discretion of the Foundation for students who continue to qualify. Complete the following financial information covering the period of the grant for which you are currently applying. The information on this page should not cover more than one year. Be sure to show all funds available from other sources. In order to assist as many applicants as possible, the Foundation currently limits its maximum annual grant to \$2,500.00, paid in 10 monthly installments during the academic year.

College or University: _____

Period covered: From: _____ \ _____ \ _____ To: _____ \ _____ \ _____

RESOURCES

ESTIMATED EXPENSES

Own funds: \$ _____
Earnings (identify source): \$ _____
Grants, fellowships, etc.: \$ _____
Loans (identify source): \$ _____
Other (specify): \$ _____
Total: \$ _____

Tuition and fees: \$ _____
Living expenses: \$ _____
Books and supplies: \$ _____
Other (specify): \$ _____
Total: \$ _____

Amount of Grant Requested: \$ _____

Indicate the source(s) of your funding if the difference between your total expenses and total resources listed above is greater than the amount of the grant you are requesting:

Please acknowledge having read and accepted the terms and conditions of the Scholarship guidelines attached to this Application.

Applicant's Signature and Date

SAVOY ORDERS PIGOTT SCHOLARSHIP GRANT GUIDELINES

Description and purpose of the Savoy Orders Pigott Scholarship. The Savoy Orders Pigott Scholarship will be awarded annually by the American Foundation of Savoy Orders Incorporated, a New York 501(c)(3) not-for-profit corporation, to U.S. students attending accredited colleges or universities. The recipient of the scholarship will receive a grant from the Foundation to apply toward tuition or related academic and living expenses. The grant will be paid in equal monthly installments throughout the academic year.

Eligibility for the scholarship. Undergraduates and graduate students who are enrolled full-time at an accredited college or university, who are permanent residents of the United States and have proven financial need and a minimum academic grade point average of 3.00 or its equivalent, will be eligible for consideration for the scholarship. Applications must be received by the Foundation by May 15th of each year and the scholarship recipient will be selected by July 30th for the Fall semester. Students who have been awarded the scholarship for one academic year may re-apply for continued support in the following academic year, but renewal is not automatic and should not be relied upon regardless of whether the student continues to qualify under applicable criteria.

Specific criteria used to select grant recipients. The grant recipient will be selected based on proven financial need, academic strengths, extracurricular involvement, an essay question (such as how will the scholarship help you develop your academic and career goals), and two letters of recommendation from academic sources.

Number of scholarships that will be made annually. Three or more undergraduate or graduate students will be chosen each academic year by the Foundation.

Amount of scholarship. The recipient will receive a scholarship from the Foundation, initially estimated to be \$2,500.00, to apply towards tuition and related academic and living expenses. The scholarship will begin in September, and payment of the grant will be made in equal monthly installments during the academic year.

Conditions imposed on the recipient to maintain the scholarship. To remain in good standing, the recipient of the scholarship must, throughout the academic year in which he or she participates in the program, be a full-time student enrolled at an accredited college or university.

Procedures for supervising the scholarship. The Foundation will provide appropriate monitoring of the students' continuing qualifications for the grants. The scholarship will be paid directly to the student. The school will provide the Foundation with confirmation that the recipient is enrolled as a full-time student in good standing throughout the academic year in which he or she participates in the program. If the terms of the award are violated, the monthly payments will cease until the violation is rectified, or cancelled, if it is not.

Selection Committee. The Selection Committee will consist of selected members of the Board of Directors of the American Foundation of Savoy Orders Incorporated. The Selection Committee's choice of candidate will be forwarded to the Foundation's Board of Directors for approval.

Disqualified Persons. Neither members of the Selection Committee, Officers, Directors and Members, if any, of and substantial contributors to, the Foundation nor their relatives shall be eligible for the scholarship. The Foundation will not provide scholarships to employees of a particular employer.

Additional Understandings. Annually, the Foundation will arrange to receive and review scholarship grant applications. The Foundation will investigate diversions of scholarship funds from their intended purposes. The Foundation will take all reasonable and appropriate steps to recover diverted scholarship funds, ensure other scholarship funds are used by a grant recipient for their intended purposes, and if not, will withhold further payments to a grant recipient until the Foundation obtains the grant recipient's assurances that future diversions will not occur and that appropriate precautions will be taken to prevent future diversions from occurring.

The Foundation will maintain all records relating to individual scholarships, including information obtained to evaluate an applicant, identify whether an applicant is a disqualified person, establish the amount and purpose of each scholarship, and establish that the Foundation monitors a grant recipient during the term of the scholarship.